

REPORT TO SHASTA COUNTY RTPA

SUBJECT		MEETING DATE	ITEM NUMBER
Amendment #2 of the FY 2006/07 Overall Work Program to include Fix 5 Partnership Study		12/12/06	7

RECOMMENDATION

It is recommended that the Agency add the Fix 5 Partnership Study to the Overall Work Program (OWP) by approving Amendment #2 to the FY 2006/07 Overall Work Program (OWP).

SUMMARY

Amendment #2 will add those tasks and corresponding funds necessary to complete the FY 2006/07 portion of the Fix 5 Partnership Study.

DISCUSSION

The Fix 5 Partnership Study is funded by a \$585,000 State Planning & Research (SPR) grant awarded to Caltrans District 2. Pursuant to Resolution No. 06-13, dated October 24, 2006, a new Master Fund Transfer Agreement (MFTA) was adopted in order for the Agency to accept and administer these funds.

In the same resolution, the Agency authorized staff to distribute the Fix 5 Partnership Study Request for Proposals (RFP). This RFP was subsequently published to the web on October 26, 2006 and hard copies were mailed to prospective firms. A pre-proposal conference was held on November 16, 2006. Representatives from nine firms attended the conference. The deadline to respond to the RFP is December 15, 2006. The top-ranking firm and contract agreement will be presented to the Agency for approval at the February 27, 2007 meeting.

In order to proceed with the Fix 5 Partnership Study, it must be added as a new work element to the Overall Work Program (OWP). The attached Amendment #2 will add SPR funds in the amount of \$100,000 for consultant services plus \$25,000 from FHWA carryover for staff time in order to complete the FY 2006/07 portion of the Fix 5 Partnership Study.

ALTERNATIVES

The Agency may choose not to approve Amendment #2. This is not recommended because grant funds could not be encumbered and the Fix 5 Partnership Study would not be funded.

OTHER AGENCY INVOLVEMENT

Representatives from each county and those cities and communities potentially affected by the study will continue to be involved as the Partnership moves forward.

FINANCING

Funding for this project comes through a \$585,000 State Planning & Research (SPR) grant received by Caltrans District 2. A portion of this grant (\$100,000) will be expended in FY 2006/07. No match for this work element is required; however, staff time required for completing FY 2006/07 tasks in the amount of \$25,000 will come from FHWA carryover.

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Daniel S. Little, AICP, Executive Officer

DTW/jac

Attachments: Resolution 06-16  
OWP Work Element

**RESOLUTION 06-16  
AMENDMENT #2 OF THE FY 2006/07 OVERALL WORK PROGRAM  
TO INCLUDE THE FIX 5 PARTNERSHIP STUDY**

WHEREAS, Caltrans District 2 received a \$585,000 grant from the State Planning & Research (SPR) program to prepare a financial plan and traffic impact fee program for Interstate 5; and

WHEREAS, pursuant to Resolution No. 06-13, the Shasta County RTPA authorized execution of a new Master Fund Transfer Agreement, thereby allowing the Agency to receive State Planning & Research funds; and

WHEREAS, Fix 5 Partnership Study work tasks to be completed in FY 2006/07 necessitate funding for consultant services and staff time; and

WHEREAS, a formal Overall Work Program (OWP) amendment is required if there are substantive changes to the OWP that impact regional transportation planning activities, and

WHEREAS, an amendment to the OWP requires an authorization of the governing board of the Shasta County RTPA, and

WHEREAS, work elements cannot be added/deleted/changed and funds cannot be added/deleted/redirected until the local Caltrans District Office approves the OWP amendment.

NOW, THEREFORE, BE IT RESOLVED that the Shasta County RTPA hereby appends Amendment #2 to the FY 2006/2007 Overall Work Program, adding the Fix 5 Partnership Study and those SPR and FHWA carryover funds necessary for that portion of the study to be completed in FY 2006/07.

BE IT FURTHER RESOLVED, that Amendment #2 shall be considered final and in full force and effect upon Caltran's acceptance and approval thereof.

PASSED AND ADOPTED this 12th day of December, 2006, by the Shasta County Regional Transportation Planning Agency.

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Glenn Hawes, Chairman  
Shasta County Regional  
Transportation Planning Agency